

Welcome to
St Edmund's Catholic
Primary School



Communicating with teachers

- Should there be any urgent messages teachers are available before school between 8:10 and 8:30.
- Teachers are also happy to chat after school, although please be aware that this is a busy time.
- You can also arrange a private meeting at the office or e-mail info@st-edmunds.richmond.sch.uk and Mrs Nicholl will pass anything on to us.
- Or, put a note in your child's home/school journal (Please make your child aware that the note is in there to ensure it is passed on 😊).

General Communication

- All dates for events can be found on the weekly newsletter.
- Timetable for the year can be found on the School Website or School App.
- St Edmund's App can be downloaded and provides info including: newsletter, calendar of events, reporting absence, PA information, questionnaires and much more.
- If you are worried about anything, please speak to your child's class teacher – we are here to help.
- Do not wait until parents evening to discuss any concerns.

Expectations of the children

- Most children have a clear understanding of appropriate behaviour and we encourage them to take responsibility for their actions. We have read the behaviour policy together with them.
- We encourage respect for staff, peers and visitors to the school.
- Children should be on time for school and lessons, have all their books and equipment – school journal, reading book and appropriate homework books.
- We have a focus on independence i.e. being in charge of their own homework, taking responsibility for their own PE kit etc. and we ask that parents help their children in this area.
- Take time to look through the Home-School Journal as it contains lots of interesting information to support the children.
- *Inappropriate language will be followed up with a letter to be signed by the child's parent/ carer and returned to school.*

Curriculum Expectations

- RE – content sent home with newsletter
- English
 - Reading,
 - Punctuation, spelling and grammar
 - Writing
- Maths
- Foundation Subjects
- *Please find copies of the curriculum maps on the website. Also content grids for each year group.*
- Homework timetables will be explained and put in children's school journals.

Improvement Focus: **READING**

- The children should read every day at home for at least 20 minutes.
- We will be encouraging them to read a range of texts.
- The children/parents should be recording the pages they read each day in their school journals.
- A list of suggested comments can be found in the home/school journal.
- We would appreciate comments that give a clear picture of how the children have read e.g. use of expression; sounds or words they may have struggled with; definitions of difficult words etc; their enjoyment of the book.

Improvement Focus: WRITING

- The spoken language is the foundation of all English skills – make time to talk, model good use of standard English.
- Correct inaccurate grammar.
- Support your child by helping them to find as many real life reasons to write as possible, e.g. Thank you cards, journals, diaries, reviews, blogs, postcards etc.
- Daily spellings
- Dictionary skills

Curriculum Assessment

- The curriculum no longer uses a level system to assess children's progress and attainment.
- Children will be assessed according to the expectations for their age group described as:
 - 'working towards the expected standard',
 - 'working within the expected standard' and
 - 'working at a greater depth within the expected standard'.
- Children will work towards mastering specific skills in reading, writing, maths and spelling, punctuation and grammar.
- The focus is on deepening understanding not racing through level content.

Lateness and Absence

- Late slips – the register is taken at 9.
- If a child comes in after the register has been taken, they must collect a yellow slip from the office and bring to their class teacher.
- Remember – even one missed day of school can affect a child's learning.

School Meals

- If your child has school meals, please remember that these need to be booked online (details on App and website- speak to Mrs Nicholl if you need support).
- All payments will be made online.
- Children will only be given the meal that has been booked for them so please choose with your child to ensure that they are likely to eat it.
- *KS1 – children are all entitled to a school meal but it is not obligatory – they can bring a packed lunch if they would prefer this.*
- We encourage children to bring water to school.
- Please provide your child with a labelled water bottle – school bottles available at office.

Uniform Reminders

- ✿ Long hair tied back with a blue/neutral hair tie – not pinks/reds
- ✿ Boys' hair – short, smart haircut – no lines cut in.
- ✿ No jewellery-small silver or gold stud earrings and a plain watch.
- ✿ Bags – dark and plain – preferably the school bag.
- ✿ Winter coat – appropriate colour – black or navy – no bright colours or patterns.
- ✿ All items of uniform to have child's name on it.
- ✿ **No NAIL VARNISH.**
- PE Kit – as per policy however please ensure
 - Plimsolls (indoor – very important) and
 - Trainers (outdoor) that fit and are labelled.
 - Girls may need extra socks if they wear tights in the winter.

General outings

- Consent forms for local visits are kept on file.
- They cover all local visits for this academic year. E.g. high street, library, local parks.
- Separate permission will be asked for, for trips of a longer distance or where a contribution may be requested.
- If you are available for trips class teachers will confirm with you, if they would like you to accompany them.
- Own children will be in separate groups.

Expectations of you.

- Please make us aware of any concerns you may have regarding your child's homework, behaviour or learning.
- If children should not be doing P.E. for any reason, please write us a note.
- If you are concerned about your child at any point, you must come and speak to your child's class teacher to enable us to support them appropriately.
- We are aiming to promote a good work ethic in all the children and ask that you support us in this endeavour.

E-Safety, Social Networking – Acceptable Use

- The school has an ‘Acceptable use policy’ for the Internet and Social Networking. The aim is to keep safe all members of the school community – including children, staff and parents.
- We urge you to take note of the terms of the policy and do your best to support us in it (the link is available on the website and in your child’s journal)
- Parents may take photographs or videos at school events. However, you must ensure that if you include children other than your own, it is solely for your personal use and will not be published on the internet - including social networking sites.